

GUIDE TO SECURITY RISK ASSESSMENTS

1. The following factors are to be considered when undertaking security risk assessments for ADF Cadets activities:

- Activity details:
 - Event
 - Time
 - Location - single/multiple locations, on/off Defence Base
 - Number of participants (adults and youth)
- Nature of the venue:
 - Open access to the public
 - Enclosed building
 - Access controls are in place
 - Perimeter fencing / External lighting
- Transport arrangements to/from venue for:
 - Participants (adults and cadets).
 - Equipment
- Nature of the activity:
 - Routine or irregular
 - Frequency - Single/one-off event
- Will the general public have prior knowledge of the activity?
- Have the local police been notified of the activity (if applicable)?
- Will the activity be conducted in a high crime area?
- Will the activity include the carriage and use of replica weapons?
- Will Defence members be present at the activity?
- Will Defence members be wearing uniform?
- Will Defence members be carrying Defence weapons?
- Has your unit encountered any security incidents of concern during previous similar activities?

2. This list is not exhaustive and local conditions should also be taken into consideration.